



बलस्य मूलं विज्ञानम्

CENTRE FOR PERSONNEL TALENT MANAGEMENT (CEPTAM)

Scrutinize, Actualize & Recognize Human Potential



Scrutinize, Actualize & Recognize Human Potential

DEFENCE RESEARCH & DEVELOPMENT ORGANISATION (DRDO)
MINISTRY OF DEFENCE, GOVERNMENT OF INDIA

"Government strives to have a workforce which reflects gender balance and women candidates are encouraged to apply"

Online Applications are invited for the Recruitment against **561 Vacancies** for the post of Senior Technical Assistant-B (STA-B) and **203 Vacancies** for the post of Technician-A (Tech-A) under Defence Research & Development Organisation Technical Cadre (DRTC)

ADVERTISEMENT No.: CEPTAM-11

IMPORTANT DATES

CRUCIAL DATE OF ELIGIBILITY	01.01.2026
OPENING DATE FOR ONLINE APPLICATION	11.12.2025
CLOSING DATE FOR SUBMISSION OF ONLINE APPLICATION	01.01.2026, 23:55 Hours
LAST DATE OF APPLICATION FEE PAYMENT	03.01.2026, 23:55 Hours
CORRECTION WINDOW DATES	04.01.2026 - 06.01.2026, 23:55 Hours
DATE OF TIER-I EXAM (CBT)	TO BE ANNOUNCED ON DRDO WEBSITE

Defence Research and Development Organisation (DRDO) is working under Ministry of Defence, Government of India and is responsible for Research & Development of state-of-the-art battlefield systems required by the tri-services viz. Army, Navy & Air Force. DRDO offers exciting and challenging career opportunities to work on defence systems & technologies, infrastructure & related activities, in a broad spectrum of subjects/disciplines/trades at its laboratories/establishments/units which are spread throughout the country.

Online applications are invited for direct recruitment to the above mentioned posts under **Defence Research & Development Organisation Technical Cadre (DRTC)** as per **Section-1** below. Candidates are advised to read the complete advertisement (all sections) carefully, before filling up the online application form. Instructions for filling-up of online application and Frequently Asked Questions (FAQs) are available on DRDO website <https://www.drdo.gov.in>. This advertisement consists of **five sections**. Translation ambiguity, if any, shall be resolved by referring to the English version of this advertisement. In case of any ambiguity, the decision of DRDO will be final. Any dispute will be subject to the courts/tribunals having jurisdiction over Delhi only.

Section-1: Educational Qualification Requirement (EQR)

1.1 Senior Technical Assistant-B (STA-B): Group 'B', Non-Gazetted, Non-Ministerial

1.1.1 Pay Scale

Pay Matrix Level-6(₹ 35400-112400) as per 7th CPC Pay Matrix and other benefits/allowances as per extant Govt. of India rules.

1.1.2 Educational Qualification Requirement (EQR)

Candidates must possess EQRs viz., B.Sc/Diploma as laid down against respective Post Code in following table, on crucial date of eligibility for the posts they are applying. Candidates whose result of the final examination is awaited as on crucial date of eligibility for the prescribed qualification are **NOT** eligible and hence should not apply. Mere fulfilment of the eligibility does not entitle any candidate to claim his/her candidature for selection to any post.

Please **note** that the candidates possessing higher qualification, viz., **Master of Science, Doctor of Philosophy, Bachelor of Technology, Bachelor of Engineering Degrees etc. in any subject or discipline** as on crucial date of eligibility, shall **NOT** be considered for recruitment.

1.1.3 Description of Vacancies for Senior Technical Assistant-B (STA-B)										
Post Code	Subject/ Discipline	Educational Qualification Requirement (EQR)	Vacancies							*Posting Station
			SC	ST	OBC	EWS	UR	TOTAL	PwBD	
0101	Automobile Engineering	Diploma in Automobile Engineering or Technology recognized by AICTE.	1	0	1	1	0	3	CAT A [06] CAT B [06] CAT C [05] CAT D [04] (Applicable for Vacancies against Post code 0101 to 0117)	A1, C2
0102	Chemical Engineering	Diploma in Chemical Engineering or Technology recognized by AICTE.	3	1	4	1	6	15		A2, B2, D2, H1, J1, N1, P1, V1
0103	Chemistry	B.Sc. degree in Chemistry from recognized University or Institute.	3	0	5	3	11	22		A2, B2, C1, D2, H2, J2, K1, K2, M2, N1, P1,V1
0104	Civil Engineering	Diploma in Civil Engineering recognized by AICTE.	1	1	1	1	7	11		B1, B2, C1, D2, P1
0105	Computer Science & Engineering	Diploma in Computer Engineering or Technology or Computer Science or Information Technology recognized by AICTE (Courses by DOEACC or BCA or MCA are not eligible).	23	9	39	14	75	160		A1, B1, B2, C1, C2, D1, D2, H2, J2, K2, M1, P1, V1
0106	Electrical & Electronics Engineering	Diploma in Electrical & Electronics Engineering or Technology recognized by AICTE.	1	3	3	0	4	11		B2, C1, C2, H2
0107	Electrical Engineering	Diploma in Electrical Engineering or Technology recognised by AICTE.	6	2	10	6	23	47		A1, A2, B1, B2, D2, H1,H2, P1, V1
0108	Electronics Engineering or Electronics & Communication Engineering or Electronics & Telecommunication Engineering	Diploma in Electronics or Electronics & Communication or Electronics & Telecommunication Engineering or Technology recognized by AICTE.	24	11	30	6	40	111		A1, B1, B2, C1, C2, D1, D2, H1, H2, J2, K2, P1, V1
0109	Geology	B.Sc. degree in Geology from recognized University or Institute	0	0	0	1	0	1		C1
0110	Instrumentation Engineering	Diploma in Instrumentation or Instrumentation & Control or Instrumentation & Process Control Engineering or Technology recognized by AICTE.	0	0	1	0	5	6		B1, D2, K1, K2, N1
0111	Instrumentation & Electronics Engineering	Diploma in Instrumentation & Electronics Engineering or Technology recognized by AICTE.	1	0	1	0	0	2		B2

Post Code	Subject/ Discipline	Educational Qualification Requirement (EQR)	Vacancies							*Posting Station
			SC	ST	OBC	EWS	UR	TOTAL	PwBD	
0112	Library Science	Degree in Science with Diploma or Degree or Post Graduate Degree in Library Science or Library and Information Science, of minimum one year duration from recognized University or Technical Board or Institute.	0	1	0	0	4	5		A1, B2, D2, H2, K2
0113	Mathematics	B.Sc. degree in Mathematics from recognized University or Institute.	1	0	1	0	4	6		D2, P1, V1
0114	Mechanical Engineering	Diploma in Mechanical Engineering or Technology or Mechanical Engineering or Technology (Production or Automobile or Refrigeration & Air Conditioning or Maintenance) recognized by AICTE.	14	10	37	14	52	127		A1, A2, B1, B2, C1, C2, D1, H1, H2, J1, J2, K2, M2, N1, P1, V1
0115	Metallurgical Engineering	Diploma in Metallurgical Engineering or Technology recognised by AICTE.	2	1	1	1	7	12		A2, B2, H2, P1
0116	Physics	B.Sc. degree in Physics from recognized University or Institute	3	4	2	1	8	18		C1, D1, D2, J2, K2, M2, V1
0117	Psychology	B.Sc. degree in Psychology from recognized University or Institute	0	0	0	1	3	4		D2
Total			83	43	136	50	249	561	21	

* Posting station with all India service liability

1.2 Technician-A (TECH-A): Group 'C', Non-Gazetted, Non-Ministerial

1.2.1 Pay Scale

Pay Matrix Level-2(₹ 19900-63200) as per 7th CPC Pay Matrix and other benefits/allowances as per extant Govt. of India rules.

1.2.2 Educational Qualification Requirement (EQR)

Candidates must have acquired the EQR as laid down against respective Post Code in following table, on crucial date of eligibility for the posts they are applying. Candidates whose result of the final examination is awaited as on crucial date of eligibility for the prescribed qualification are **NOT** eligible and hence should not apply. Mere fulfilment of the eligibility does not entitle any candidate to claim his/her candidature for selection to any post.

Please **note** that candidates possessing higher qualification, **viz., Master of Science, Doctor of Philosophy, Bachelor of Technology, Bachelor of Engineering Degrees etc. in any subject or discipline** as on crucial date of eligibility, shall **NOT** be considered for the recruitment. **Candidates with Diploma or Bachelor's Degree in Science shall be eligible for recruitment to Technician-A, provided, such candidates fulfill the educational qualification requirements for Technician-A.**

1.2.3 Description Of Vacancies For Technician-A (Tech-A)													
Post Code	Trade/ Discipline	** Educational Qualification Requirement (EQR)	Vacancies									*Posting Station	
			SC	ST	OBC	EWS	UR	Total	MSP	ESM	PwBD		
0201	Book Binder	(i) X th Class Or equivalent from recognized Board or Institute and (ii) Certificate from recognized ITI in Book Binder or Offset Machine Operator cum Book Binder Trade or Offset Printing Trade or Litho-Offset machine minder.	0	0	1	0	2	3	0	0	CAT A [02] CAT B [02] CAT C [02] CAT D [02] (Applicable for Vacancies against Post code 0201 to 0216)	B2, D2, K2	
0202	Carpenter	(i) X th Class Or equivalent from recognized Board or Institute and (ii) Certificate from recognized ITI in Carpenter Trade.	0	1	0	1	2	4	0	1		C1, J2, P1	
0203	CNC Operator	(i) X th Class Or equivalent from recognized Board or Institute and (ii) Certificate from recognized ITI in CNC Operator Trade or CNC Programmer cum Operator Trade.	0	0	1	1	1	3	0	0		B2, D1	
0204	COPA	(i) X th Class Or equivalent from recognized Board or Institute and (ii) Certificate from recognized ITI in Computer Operator & Programming Assistant (COPA) Trade.	7	1	15	5	24	52	2	2		A1, B2, C1, D1, D2, H2, J2, K2, N1, P1, V1	
0205	Draughtsman (Mechanical)	(i) X th Class Or equivalent from recognized Board or Institute and (ii) Certificate from recognized ITI in Draughtsman (Mechanical) Trade.	0	0	2	1	3	6	0	1		B2, C2, H2, V1	
0206	Electrician	(i) X th Class Or equivalent from recognized Board or Institute and (ii) Certificate from recognized ITI in Electrician or Wireman or Electrical Fitter Trade.	6	3	4	2	15	30	0	2		B1, B2, C2, D2, H1, H2, J2, K1, N1, P1	
0207	Electronics	(i) X th Class Or equivalent from recognized Board or Institute and (ii) Certificate from recognized ITI in Electronics or Electronic Mechanic or Radio & TV Mechanic or Radar Mechanic or Information & Communication Technology System Maintenance or IT & Electronic System Maintenance or Maintenance of Industrial Electronics Trade.	4	3	5	3	16	31	1	4		B1, B2, D1, D2, H2, J2, K2, V1	

Post Code	Trade/ Discipline	** Educational Qualification Requirement (EQR)	Vacancies								PwBD	*Posting Station
			SC	ST	OBC	EWS	UR	Total	MSP	ESM		
0208	Fitter	(i) X th Class Or equivalent from recognized Board or Institute and (ii) Certificate from recognized ITI in Fitter or Bench Fitter Trade.	4	1	7	2	11	25	2	3		A2, B2, C2, D2, H2, J1, P1
0209	Machinist	(i) X th Class Or equivalent from recognized Board or Institute and (ii) Certificate from recognized ITI in Machinist Trade.	0	1	3	0	8	12	0	0		B1, B2, C2, D2, H2, M2
0210	Mechanic (Motor Vehicle)	(i) X th Class Or equivalent from recognized Board or Institute and (ii) Certificate from recognized ITI in Mechanic (Motor Vehicle) Trade.	1	0	1	0	5	7	0	2		A1, B2, K2, P1, V1
0211	Optical Worker	(i) X th Class Or equivalent from recognized board or institute and (ii) Certificate from recognized ITI in Optical Worker Trade.	1	0	1	0	0	2	0	0		D1
0212	Photographer	(i) X th Class Or equivalent from recognized Board or Institute and (ii) Certificate from recognized ITI in Photographer or Digital Photographer Trade.	1	0	0	0	4	5	0	1		C1, D2, K2, M1, V1
0213	Sheet Metal Worker	(i) X th Class Or equivalent from recognized Board or Institute and (ii) Certificate from recognized ITI in Sheet Metal Worker Trade.	0	1	0	0	2	3	0	0		B2, H2
0214	Surveyor	(i) X th Class Or equivalent from recognized board or institute and (ii) Certificate from recognized ITI in Surveyor Trade.	0	0	0	0	1	1	0	0		C1
0215	Turner	(i) X th Class Or equivalent from recognized Board or Institute and (ii) Certificate from recognized ITI in Turner Trade.	0	1	2	1	4	8	0	0		B2, H2, P1
0216	Welder	(i) X th Class Or equivalent from recognized Board or Institute and (ii) Certificate from recognized ITI in Welder Trade.	1	1	2	2	5	11	1	0		B2, C2, H2, P1
Total			25	13	44	18	103	203	6	16	8	

*Posting station with all India service liability.

**Educational Qualification Requirement (EQR)

If in any of the required disciplines/trades, Industrial Training Institutes (ITI) do not award certificate, then in such a case candidates who possess certificate of minimum one year duration from a recognised Institution in the required discipline/trade Or possess National Trade Certificate in the required discipline/trade; Or possess National Apprenticeship Certificate in the required discipline/trade are also eligible to apply.

1.3 Important Points Pertaining to EQR

- a) The number of vacancies advertised may increase or decrease depending upon organisational requirement. A vacancy may be kept unfilled, if no candidate is found suitable. Total numbers of vacancies are inclusive of number of vacancies for ESM/MSP/PwBD.
- b) The Educational/Technical qualification certificate(s) uploaded by the candidate must clearly indicate the date of issue. If the date of issue of such certificate(s) is **after the crucial date for determining eligibility**, the candidate shall upload the consolidated mark sheet indicating the **date of declaration of the final qualifying examination results**, or the marksheets of the last semester/year, showing the **date of declaration of result**. In cases where **none** of these documents contain the date of declaration of results, the candidate must produce a **certificate from the concerned Board/University** explicitly indicating the **date of declaration of results, at the time of Document Verification**.
- c) If a candidate possesses any additional qualification or is pursuing any higher qualification as on crucial date, same should be mentioned during submission of online application.
- d) For the purpose of tables given in **Section 1**: All abbreviations/codes shall carry the meanings assigned to them in the Standing Notes appended below-
- i. **Persons with Benchmark Disability (PwBD): CAT A:** (a) Blindness and low vision; **CAT B:** (b) Deaf and hard of hearing; **CAT C:** (c) Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy; **CAT D:** (d) Autism, intellectual disability, specific learning disability and mental illness & (e) Multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness(O.M. No. 36035/02/2017-Estt(Res), dated 15 January 2018).
- ii. **Code of Posting Stations :** A1=Ahilyanagar; A2=Ambernath; B1=Balasore; B2=Bengaluru; C1=Chandigarh; C2=Chennai; D1=Dehradun; D2=Delhi; H1=Haldwani; H2=Hyderabad; J1=Jagdalpur; J2=Jodhpur; K1=Kanpur; K2=Kochi; M1=Mussoorie; M2=Mysuru; N1=Nashik; P1=Pune; V1=Visakhapatnam.

Section-2: Service Conditions & Eligibility Criteria

2.1 Remuneration and Service Conditions

Recruited candidates will draw salary according to pay level (7th CPC Pay Matrix) of the applied post, and will be entitled to other benefits including dearness allowance, house rent allowance, transport allowance, children education allowance, leave travel concession, medical facilities, CSD facility and other allowances/advances as per extant Govt. of India rules. The recruited candidates will be covered under National Pension System (NPS)/Unified Pension Scheme (UPS) as per extant Govt. of India rules. DRDO has beautiful well laid out green campuses with residential quarters, general amenities & sports facilities at most of the laboratories/establishments. The recruited candidates will be governed by the central government service rules. **The personnel policies in DRDO are well laid down. The selected candidates shall be initially appointed on probation for a period of two years and are liable to serve anywhere within limits of Union of India including field locations/remote areas, as and when required, as per extant Govt. of India rules. These posts are covered under merit based Limited Flexible Complementing Scheme (LFCS) of DRTC for promotion to next higher grade.**

2.2 Terms of Posting & Preferences of Posting Stations

Candidates must submit their preferences for posting to various stations (refer codes in **Section 1.3 d (ii)**) and check in column of '**Posting Station**' against the respective post code applied. The preference of posting to stations once submitted by the candidate will be treated as final. Subsequent request for change in preference will not be entertained under any circumstances. However, DRDO reserves its right to post the candidate anywhere in India depending upon Organisational requirement. **Candidates are required to serve for a minimum of five years at the first place of posting and no request for transfer will be entertained during this period. However, they may be transferred to other stations in public interest by DRDO as per organisational need.**

2.3 Eligibility Criteria

All eligibility conditions will be determined with reference to the **crucial date of eligibility** as mentioned in this advertisement.

a) **Nationality**

Only Indian Nationals need apply.

b) **Age Limit**

Candidate must be between 18-28 years of age, as on crucial date of eligibility i.e. **01.01.2026** (upper age limit relaxable as per extant Govt. of India rules). Date of birth as filled by the candidate in the online application form should be as per 10th /Matriculation Certificate and no subsequent request for change will be considered.

c) **Age Relaxation**

Age relaxation criteria for the following categories/communities in the table below are applicable, subject to submission of requisite certificates.

Sr. No.	Category	Age Relaxation (In Years)
1.	OBC-NON CREAMY LAYER (NCL)	3
2.	SC / ST	5
3.	PwBD + UR	10
4.	PwBD + OBC-NON CREAMY LAYER (NCL)	13
5.	PwBD + SC/ST	15
6.	DEPARTMENTAL CANDIDATES WITH THREE YEARS CONTINUOUS SERVICE IN CENTRAL GOVERNMENT (FOR STA-B)	5
7.	DEPARTMENTAL CANDIDATES WITH THREE YEARS CONTINUOUS SERVICE IN CENTRAL GOVERNMENT (FOR TECH-A)	UPTO 40 YEARS
8.	DEPARTMENTAL CANDIDATES WITH THREE YEARS CONTINUOUS SERVICE IN CENTRAL GOVERNMENT (SC / ST) (FOR TECH-A)	UPTO 45 YEARS
9.	DEFENCE PERSONNEL WITH DISABILITY	3
10.	DEFENCE PERSONNEL WITH DISABILITY (SC / ST)	8
11.	EX-SERVICEMEN (ESM) (TO BE RELEASED / DISCHARGED WITHIN ONE YEAR FROM CRUCIAL DATE OF ELIGIBILITY OF CEPTAM-11 ADVT)	PERIOD OF MILITARY SERVICE PLUS 3 YEARS
12.	WIDOW / DIVORCED WOMEN / WOMEN JUDICIALLY SEPERATED FROM THEIR HUSBANDS WHO ARE NOT REMARRIED (ONLY FOR TECH-A POSTS)	UPTO 35 YEARS
13.	WIDOW / DIVORCED WOMEN / WOMEN JUDICIALLY SEPERATED FROM THEIR HUSBANDS WHO ARE NOT REMARRIED (SC / ST) (ONLY FOR TECH-A POSTS)	UPTO 40 YEARS
14.	MERITORIOUS SPORTSPERSON(MSP) (ONLY FOR TECH-A POSTS)	5
15.	MERITORIOUS SPORTSPERSON(MSP) (SC / ST) (ONLY FOR TECH-A POSTS)	10

- i. Candidates belonging to PwBD, ESM categories, Departmental Candidates with three years continuous service in Central Government and Disabled Defence Services Personnel categories, **who are applying against UR vacancies will get age relaxation benefit only for their respective category as above and no additional relaxation will be given for belonging to SC/ST/OBC-NCL category.**
- ii. Refer DoPT O.M. dated 01.07.1998 which state **"Candidates availing age relaxation/other concessions shall be considered only against reserved vacancies and will not be eligible for consideration under unreserved vacancies"**. Hence, the candidates of reserved categories selected as per the same standards as unreserved candidates, without availing concessions, will be adjusted against unreserved seats.

- iii. Performa for certificates to be used for claiming age relaxation may be downloaded (if required) from the DRDO website <https://www.drdo.gov.in>

d) **Disqualification**

No person shall be eligible for appointment who:

- has entered into or contracted a marriage with a person having a spouse living, or
- having a spouse living, has entered into or contracted a marriage with any person,

provided that the Government may, if satisfied that such marriage is permissible under the personal law applicable to such persons and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

e) **Medical Fitness**

Candidates must be in good mental and physical health and free from any physical deformity which may interfere in efficient discharge of duties. Provisionally shortlisted candidates will be subjected to a medical examination as prescribed by the competent authority, before the offer of appointment is issued. If a candidate is found unfit, he/she will not be offered an appointment. For PwBD candidates, medical fitness standards are as per extant Govt. of India rules.

Candidates diagnosed with **night blindness or colour blindness**, as determined by the prescribed medical authority, shall be declared medically unfit for appointment to the post. Such candidates **shall not be considered for selection or offered appointment**, irrespective of their performance in any stage of the recruitment process. The decision of the designated Medical Board/Medical Officer regarding such visual defects shall be **final and binding**. **The Standards of Visual Acuity are as follows:**

Distant Vision		Near Vision	
Better Eye	Worse Eye	Better Eye	Worse Eye
6/6	Nil	0.6	0.8
OR			
6/12	6/12		
OR			
6/9	6/18		

When the age of the candidate at the time of first appointment is 35 years or more, the correct visual acuity will be reduced by one step as under-

Distant Vision	
Better Eye	Worse Eye
6/9	Nil
6/18	6/18
6/12	6/24

2.4 Reservation/Relaxation Benefits

Reservation/ Relaxation benefits regarding age, qualifying criteria etc. are applicable to the SC/ST/OBC-NCL/EWS/PwBD/ESM/MSP etc. candidates applying against vacancies earmarked for them, in accordance with the instructions/orders/circulars, as per extant Govt. of India orders.

- It may be noted that, candidature in reserved category will remain provisional till the veracity of the concerned documents are ascertained by the appointing authority.
- Candidates belonging to SC/ST/OBC-NCL/EWS/PwBD/MSP/ESM should upload a latest copy of Caste Certificate/other relevant certificate issued by the Competent Authority in the prescribed Performa which may be downloaded from the DRDO website <https://www.drdo.gov.in> as mentioned in Section 5.6.
- OBC(NCL) certificate should be issued by competent authority in central govt. prescribed format as in **Annexure-II** and also a **self declaration** in Format given at **Annexure-III** shall be uploaded by the candidate, stating that he/she "does not belong to creamy layer". Otherwise, their claim for reservation (as OBC-NCL) will not be accepted and instead, they may be treated only as UR candidates, subject to fulfilment of all eligibility conditions. The caste/category of the candidates should have been included in the Central lists of Other Backward Castes. The OBC non-creamy layer certificate is required to be valid at the time of crucial date of eligibility of CEPTAM-11 advt.
- The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a competent authority as prescribed in the format at **Annexure-IV** and it should be valid on crucial date of eligibility of CEPTAM-11 advt.

2.4.1 PwBD Category

Candidates with physical disability of 40% or above only will be considered as person with benchmark disability (PwBD) and will be entitled to reservation and other relaxation as permissible as per extant Govt. of India PwBD rules. A candidate willing to avail the benefit of reservation would have to upload a Disability Certificate issued by a competent authority as per Performa at **Annexure-V & Annexure-VI**, as applicable (G.S.R.649(E);The Rights of Persons with Disabilities (amendment) rules, dated 16/10/2024).

a) Provision in respect of Scribes

- i. In case of person with specified disabilities i.e. except blindness, locomotor disability (both arm affected-BA only) and cerebral palsy, the facility of scribe/reader/lab assistant will be allowed on production of a certificate to the effect that the person concerned has a functional limitation to write, caused by the specified disability and, therefore, a scribe is essential to write the examination on the candidate's behalf. The certificate is to be issued after due medical examination by the Medical Authority as per **Annexure-VIII. Refer F.No.P-13013/75/2023-Policy-DD-III dated 01.08.25** for constitution of Medical Authority & other relevant information pertaining to conduct of competitive written Public examination for PwBD.
- ii. In case of person with disabilities in the category of blindness, locomotor disability (both arms only) and cerebral palsy, the facility of scribe/reader/lab assistant will be allowed, if so desired by the candidate, upon production of valid disability certificate/UDID card (**Annexure-VII**) **without requirement** of production of any medical certificate as per the performa at **Annexure-VIII**.

b) For the facility of scribe, the following rules will apply

- i. Scribe has to be arranged by the candidate at his/her own cost, the details of whom are to be provided at the time of online application. Once the details of the scribe are provided, it is advisable not to change the scribe. However, in case of exigency, details of new scribe shall be provided to CEPTAM before issue of admit card, using link provided on DRDO website. CEPTAM reserves the right to object to a scribe identified by the candidate because of his/her not meeting eligibility.
- ii. If a candidate brings a different scribe other than the one previously informed, or the one provided at short notice (mentioned above), the scribe brought by the candidate shall be accepted only after the required certificates/undertaking (as **Annexure-VIII & IX**) are submitted by the candidate, and the scribe is found to fulfil the required qualifications.
- iii. **Qualification of scribe** must be a minimum of "two academic years below" and a maximum of "three academic years below" the minimum qualification for appearing in that examination.
- iv. Other conditions to be fulfilled by the scribe are as follows:-
 - The scribe shall not be a candidate for the examination in which the candidate is appearing.
 - The scribe for one candidate shall not act as scribe for any other candidate for the same examination.
 - Providing wrong information about the candidate/scribe in declaration form submitted at the time of online application or at the time of examination or at any stage would render the candidate and scribe being debarred permanently or for specified periods from all DRDO examinations. During the examination, at any stage, if it is found that scribe is independently answering the questions or prompting answers in any direct/indirect manner, the examination session will be terminated and candidate's candidature will be cancelled. The candidature of such candidates using the services of a scribe will also be cancelled if it is reported by the test administrator/invigilator that the scribe independently answered the questions or prompted the answer in any direct/indirect manner. In such cases, the candidate and the scribe may also be debarred either permanently or for specified periods from all DRDO examinations.

c) Compensatory Time

- i. "Compensatory time" shall be allowed for 20 minutes/hr of examination, for candidates with disabilities having functional limitations in writing as assessed by prescribed medical authority.
- ii. Only candidates registered for compensatory time (at the time of online registration) will be allowed such concessions. Compensatory time given to candidates is system based and hence, it shall not be possible for CEPTAM to allow such time if he/she is not registered for the same. Candidates not registered for compensatory time shall not be allowed such concessions.

2.4.2 Ex-Servicemen (ESM)

Ex-Servicemen will have to upload necessary equivalency certificate issued by Competent Authorities whenever the qualification acquired by them is different from the EQR of the posts advertised and applied for.

- a) Ex-Servicemen will have to submit a copy of Discharge Certificate in format as specified in **Annexure-X(B)** during **document verification**, duly indicating the Ex-service status.

- b) Ex-Serviceman who have already secured employment in civil side under Central Govt. in Group 'C' & 'D' posts on regular basis, after availing the benefits of reservation given to Ex-serviceman for their re-employment are not eligible for reservation in ESM category and not eligible for fee concession.
- c) If an Ex-Serviceman applies for various vacancies before joining a Civil employment, he/she can avail the benefit of reservation as Ex-Servicemen for any subsequent employment. However, to avail of this benefit, an ex-serviceman, as soon as he/she joins civil employment, should give self-declaration/undertaking to the concerned employer about the date-wise details of his application against this CEPTAM-11 Advt. The acknowledgement copy of this declaration/undertaking along with NOC from the civil employer and self-declaration as per **Annexure-X(A) & (B)**, should be produced during **document verification** failing which their candidature shall stand cancelled.

2.4.3 Meritorious Sportspersons (MSP)

As per revised O.M. No. 1720781414772-Estt.(Estt.D) dated 04 March 2024 to DOPT M.O. No.14034/01/2013- Estt.(Estt.) dated 26.07.2017 Para-2, appointments under these orders can be made of sportspersons (for Group 'C' and erstwhile Group 'D' as per extant Govt. of India Rules) considered meritorious with reference to the following criteria:

- a) Sportspersons who have represented a State or the country in the National or International competition; or Medal winners in Junior National Championships; or Medal winners in Khelo India Youth Games (age category above 18 years); or Khelo India Winter Game; or Khelo India Para Games; or Medal winners in Khelo India University Games, or Medal winners in School Games Federation of India (SGFI) in any of the games/sports specified in the list as per **Annexure-XII**.

For Chess: Grand Master (GM) Title, International Master (IM) Title, Chess Olympiad. IM/GM title should be in Open Category like Women Grandmaster (WGM) etc. While National Open Chess Championship is treated as National Championships, the medal winning performance in National Team Chess Championship will also be considered for recruitment.

- b) Sportspersons who have represented their University in the Inter-University Tournaments conducted by the Inter-University Sports Boards in any of the sports/games specified in the list (**Annexure-XII**), as amended from time to time.
- c) Sportspersons who have represented the State Schools Teams in the National Sports/Games for schools conducted by the All India School Games Federation in any of the games/sports mentioned in the list.

Candidates who want to avail benefit of MSP reservation will have to upload the Certificate issued by a competent authority as per **Annexure-XIII (A to E)** as applicable.

Section-3: Application Fee & How to Apply

3.1 Application Fee and Mode of Payment

3.1.1 Payment of Application Fee

Candidates are required to pay the prescribed fee as per the following categories:

S.No.	Post	Candidate Category	Application Fee (Non-Refundable) (A)	*Refundable Fee (B)	Total Fee to be Paid with Application (A+B)
1	STA -B	UR/OBC/EWS/MSP	250/-	500/-	750/-
		Women/ SC/ST/PwBD/ #Ex-Servicemen	Nil	500/-	500/-
2	TECH-A	General/OBC/EWS/MSP	100/-	500/-	600/-
		Women/ SC/ST/PwBD/ #Ex-Servicemen	Nil	500/-	500/-

Note #Ex-servicemen, who have already secured employment in civil side under Central Government on regular basis after availing of the benefits of reservation given to Ex-servicemen for their re-employment, are **NOT eligible** for fee waiver. Ex-servicemen not eligible for fee waiver are required to pay fee according to their respective category.

***Refundable Fee:** An amount of Rs. 500/- shall be refunded only to those candidates who appear in Tier-I exam.

3.1.2 Mode of Fee Payment: Fee is to be paid online through credit card/debit card/net banking/UPI. All applicable service charges i.e. bank charges shall be borne by Candidates.

Note

- a) Application fee (Non-Refundable amount) and other charges (as applicable), once paid will neither be refunded in any case/circumstances nor the same shall be held reserved for any other recruitment OR selection process.
- b) **Refund will not be considered if a candidate does not appear for Tier-I exam.** All applicants are required to provide details of bank account in which refund is to be made (during filling of online application form). **CEPTAM will not be held responsible for any issues arising in refund of the refundable fee as a result of incorrect entry of bank details by the Candidates.** There will be no refund of fee for wrong/incomplete bank/beneficiary details and erroneous/incomplete/rejected applications.

3.1.3 Correction of Application

- a) After the final submission of the online application, if a candidate wishes to further change or correct application details, he/she may do so **only once** by logging in. Window for correction of Application form will be opened after closing of online submission of application.
- b) The correction window will remain open from **04.01.2026 - 06.01.2026, 23:55 Hours**. After this period, CEPTAM will not entertain any further request for correction of the information furnished in the application.
- c) No correction fee is required to be paid by candidates.

3.2 Examination Cities

3.2.1 Tier-I (CBT)

Candidates are required to select any five different cities from the following list for appearing in Tier-I examination. However, candidates may choose a maximum of three cities from one state, in order of priority. **Request for change of examination city/centre/shift will not be entertained.** Hence, the candidates should select the city carefully during the filling of online application. Because of operational constraints, CEPTAM reserves the right to add/delete any examination city and/or allot the candidates to an examination city other than those chosen by the candidate.

S.No.	City Name	S.No.	City Name	S.No.	City Name
01	AGRA	27	HAMIRPUR	53	NAGPUR
02	AHMEDABAD	28	HAZARIBAGH	54	NAHARLAGUN
03	AJMER	29	HUBBALLI (HUBLI)	55	NANDED
04	AMBALA	30	HYDERABAD	56	NEW DELHI/NCR
05	AMRAVATI	31	IMPHAL	57	PANAJI
06	AMRITSAR	32	INDORE	58	PATIALA
07	ARRAH	33	JABALPUR	59	PATNA
08	ASANSOL	34	JAIPUR	60	PORT BLAIR
09	BALASORE	35	JAMMU	61	PRAYAGRAJ
10	BAREILLY	36	JAMSHEDPUR	62	PUNE
11	BATHINDA	37	JHANSI	63	PURNEA
12	BENGALURU	38	JODHPUR	64	RAIPUR
13	BHAGALPUR	39	KANPUR	65	RANCHI
14	BHOPAL	40	KOLHAPUR	66	ROURKELA
15	BHUBANESWAR	41	KOLKATA	67	SIKAR
16	BILASPUR (CHHATISGARH)	42	KOLLAM	68	SILIGURI
17	CHENNAI	43	KOZHIKODE	69	SURAT
18	CHHATRA PATI SAMBHAJI NAGAR	44	LEH	70	TEZPUR
19	COIMBATORE	45	LUCKNOW	71	TIRUPATI
20	DARBHANGA	46	MADURAI	72	UDAIPUR
21	DHANBAD	47	MANGALURU(MANGALORE)	73	UJJAIN
22	DIBRUGARH	48	MEERUT	74	VARANASI
23	ERNAKULAM	49	MORADABAD	75	VIJAYAWADA
24	GUWAHATI	50	MUMBAI MMR	76	VISAKHAPATNAM
25	GWALIOR	51	MUZAFFARPUR	77	WARANGAL
26	HALDWANI	52	MYSURU (MYSORE)		

3.2.2 Examination Cities for Tier-II (STA-B and TECH-A) examination and Trade Test (TECH-A)

No choice of city will be entertained for the same. Cities for conduct of Tier-II exam and Trade test (for Technician A post) will be decided by CEPTAM based on operational requirement.

3.3 How to Apply

General Instructions for submission of on-line application

- a) Candidates should possess a working mobile number and a valid & active personal email **ID** CEPTAM will not entertain any request for change of mobile number & email address at any stage of recruitment process.
- b) **Candidates are advised to submit online applications much before the closing date and not to wait till last date, to avoid the possibility of network congestion or failure to login to the website on account of heavy rush/load on the website during the closing hours/days.**
- c) CEPTAM will not be responsible, if candidates are not able to submit their applications within the last date due to the aforesaid reasons.
- d) Candidates must review their application before final submission.
- e) Candidates are required to make online payment of application fee.
- f) Eligibility of the candidate will be considered on the basis of the information furnished in the online application form and documents uploaded. Hence, candidates are advised to fill the application form carefully.
- g) All candidates must apply online through the link available on DRDO website (<https://www.drdo.gov.in>) under section **"Offerings"** and displayed at **"Vacancies"**. Clicking on the Hyperlink **"Click here to apply"**, shall redirect the applicant to the Online Application portal.
- h) Please read the instructions carefully available on Online Application Portal.
- i) Before starting to fill-up the application through online mode, the candidate should keep ready, the following details/documents:
 - i. Valid e-mail ID & mobile number
 - ii. Recent color Photograph(only .jpeg/.jpg format),
 - iii. Scanned copy of the candidate's signature(only .jpeg/.jpg format),
 - iv. **EQR certificates**
All required educational qualification certificates (as on crucial date of eligibility of CEPTAM-11 Advt.), should be kept ready for uploading the scanned copies (in true color) during filling of online application form (as applicable).
 - v. **Class Xth certificate**
To be uploaded for age proof
 - vi. **Certificates in support of reservation/relaxation i.e. SC/ST/OBC-NCL/EWS/PwBD/MSP/ESM**, as applicable.
 - vii. Active bank account details i.e. Name of Account holder, Account Number, Name of Bank and its IFSC code for online refund of application fee, as applicable.

3.4 Application for Multiple Posts

Candidates applying for more than one post code should submit their application, complete in all respects, separately for each post code paying separate fees. Candidates, who have applied for more than one post code, should be aware that centre for each examination may be different, and examination may be on the same day/shift. If the examinations are in two different shifts on the same day, it will be the candidate's responsibility to reach the allocated centre on time. If the examination for two post codes applied by candidate is in the same shift, he/she will be able to appear in the examination of only one post code as per his/her choice.

3.5 Date of Examination and Download of Admit Card

The date of examination will be published on DRDO website (<https://www.drdo.gov.in>). Information about city of examination will be provided around **ten days** prior to the date of examination on the website. Admit cards can be downloaded **2-3 days** before the respective examination from the DRDO website. **Admit cards will not be sent by post.** If any candidate does not find his/her information regarding examination City/ Admit card on the DRDO website, he/she must immediately contact **Help Desk** (the details of which is provided at the end of this advertisement), with proof of having submitted his/her application. Failure to do so will deprive him/her of any claim for consideration of his/her

candidature. Candidates must print (preferably in colour) the admit card and carry it for appearing in examinations. **In addition to admit card, it is mandatory** to carry at least two recent passport size colour photographs and a valid original **Photo ID** as mentioned in application form. If **Photo ID** does not have date of birth printed on it, then candidate must carry an additional original document (e.g. Matriculation Certificate, Marksheet issued only by CBSE/ICSE/State Boards etc.) **as proof of their date of birth**. Candidate must ensure that their date of birth mentioned in the application matches with the valid ID proof, failing which, the candidate will not be allowed to appear in the Computer Based Test (CBT). CEPTAM reserves the right to divert candidate of any centre to another centre due to operational constraints. CEPTAM will not entertain any request for any change in examination city, centre, date and shift allotted to candidate(s). Mere issue of admit card to the candidates will **NOT** imply that their candidature has been finally accepted by CEPTAM.

Section-4: Examination Pattern, Selection Process & Document Verification

4.1 Examination Pattern

- The syllabus of the examinations will be as per educational qualification required for the post and published on DRDO website (<https://www.drdo.gov.in>)
- The medium for examination will be Hindi and English.
- The examinations (Tier-I & Tier-II) will be conducted in CBT (Computer Based Test) mode.

Table-1 (Examination Pattern for the post of STA-B)

Tier	Mode/Type of Examination	Scope of Examination	No of Questions	Maximum Marks	Duration of Exam (Mins.)
I	CBT for Screening	Test common to all post-codes : General Science (40 Questions), General English (30 Questions), Quantitative Aptitude/General Maths (40 Questions), General Intelligence and Reasoning (40 Questions)	150	150	120
II	CBT for Provisional Selection	Part I: *Personality Test	Test will be of 20 minutes		
		Part II: Test specific to subject of post-code	120	120	120

*Performance of the candidate in Personality test will not be considered for his/her selection. Merit List for Tier-II examination will be prepared on the basis of candidate's performance in Part II (subject-specific) of Tier-II examination only.

Table-2 (Examination Pattern for the post of Technician-A)

Tier	Mode/Type of Examination	Scope of Examination	No of Questions	Maximum Marks	Duration of Exam (Mins.)
I	CBT for Screening	Test common to all post-codes : General Science (40 Questions), General English (30 Questions), Quantitative Aptitude/General Maths (40 Questions), General Intelligence and Reasoning (40 Questions)	150	150	120
II	CBT for Provisional short listing for Trade Test	Part I: *Personality Test	Test will be of 20 minutes		
		Part II : Test specific to subject of post-code	120	120	90
Trade Test (Qualifying in nature)		Specific to trade/discipline of post-code (Trade test will be of ITI level as per syllabus specified by DGT) in the related trade, to test the practical skills of the candidates.	The duration of Trade Test may vary depending upon the trade. It will be mentioned in the admit card issued to candidates.		

*Performance of the candidate in Personality test will not be considered for his/her selection. Merit List for Tier-II examination will be prepared on the basis of candidate's performance in Part II (subject-specific) of Tier-II examination only.

- d) All sections of the question paper (for both Tier-I & Tier-II CBT) will be time bound. The question paper shall be divided into multiple sections, each with a specified time limit. Upon expiry of the allotted time for a section, it will be locked, automatically closed and the next section will appear. Candidates will not be permitted to revisit or modify responses in any section once its time has elapsed. Candidates must therefore complete all responses within the stipulated time for each section.
- e) For Tier-I & Tier-II (Part II) CBT exam, each question will carry 01 mark. There will be negative marking of 0.25 marks for each wrong answer in both Tier-I & Tier-II (Part II). Candidates are therefore advised to keep this in mind while answering the questions.
- f) Minimum qualifying marks for Tier-I test and Part II of Tier-II (Subject Specific Test) is 40% for UR/OBC/EWS candidates and 35% for SC/ST/PwBD candidates.
- g) SC, ST, OBC, EWS, ESM, MSP and PwBD candidates (wherever applicable), who are selected on their own merit without relaxed standards, will be considered against the **unreserved vacancies** as per Govt. of India orders.
- h) The reserved vacancies will be filled up separately amongst the eligible SC, ST, OBC, EWS, ESM, MSP and PwBD candidates (wherever applicable) as per extant rules of Govt of India.
- i) For more details, visit **Frequently Asked Questions (FAQs)** section on DRDO website (<https://www.drdo.gov.in>)

4.2 Selection Process for the post of STA-B

The selection process will consist of Tier-I and Tier-II examination as described in **above Table-1**:

- i. The Score of Tier-I and Tier-II (Part II) tests may be normalized as per requirement.
- ii. The Tier-I and Tier-II tests will consist of objective type-multiple choice questions only.
- iii. Tier-I test is for screening and Tier-II test is for provisional selection.
- iv. The mode of selection may change depending upon the organisational requirement/Govt of India policy for STA-B.

Screening Criteria

- i. The minimum qualifying marks for Tier-I and Part II of Tier-II is 40% for UR/OBC/EWS candidates and 35% for SC/ST/PwBD candidates.
- ii. Based on Tier-I examination merit, candidates will be **provisionally** shortlisted for Tier-II examination in the ratio of **1:10** (No. of vacancies: No. of shortlisted candidates) subject to the condition that they secure the minimum qualifying marks. All candidates lying on the cut off score will be provisionally shortlisted for Tier-II
- iii. However, above mentioned ratio may increase or decrease depending upon the organizational requirements.

Provisional Selection Criteria for Recruitment

Preliminary Document Scrutiny to assess the eligibility will be done before declaration of **Tier-II result**, based on the documents uploaded by the candidate during submission of online application. Preliminary document scrutiny will be done as per Tier II merit, till sufficient numbers of candidates are available for nominations. Based on Tier-II merit list, candidates found eligible after Preliminary Document Scrutiny, will be provisionally selected **according to post/category/sub-category of the candidate and number of vacancies available**.

4.3 Selection Process for the post of Technician-A

The selection process will consist of Tier-I & Tier-II examination and Trade Test as described in **above Table-2**:

- i. Trade Test will be conducted after Tier-II, to test the practical skills of the candidates and will be of ITI level in the related trade. The duration of Trade Test may vary depending upon the trade.
- ii. Trade test is qualifying in nature. It is mandatory for candidates to qualify in Trade Test. The minimum qualifying marks is 50% for UR/OBC/EWS candidates and 45% for SC/ST/PwBD candidates.
- iii. The Score of Tier-I and Tier-II (Part II) tests may be normalized as per requirement.
- iv. The Tier-I and Tier-II tests will consist of objective type-multiple choice questions only.

- v. Tier-I (Aptitude Test) is for screening & Tier-II (Part II: subject specific) is for provisional selection, provided the candidate successfully qualifies mandatory Trade Test.
- vi. The mode of selection may change depending upon the organisational requirement/Govt of India policy for Technician-A posts.

Screening Criteria

- i. Tier-I is for screening & Tier-II (Part-II) test is for Provisional short listing for trade test and preparing merit for provisional selection. The minimum qualifying marks for Tier-I and Part II of Tier-II is 40% for UR/OBC/EWS candidates and 35% for SC/ST/PwBD candidates.
- ii. Based on Tier-I examination merit, candidates will be **provisionally** shortlisted for Tier-II examination in a ratio of **1:15** (No. of vacancy: No. of shortlisted candidates) subject to the condition that, they secure minimum qualifying marks in Tier-I examination.
- iii. Based on Tier-II examination merit, candidates will be **provisionally** shortlisted and selected for **Trade Test** in a ratio of **1:8** (No. of vacancy: No. of shortlisted candidates) subject to the condition that they secure the minimum qualifying marks in Tier-II (Part-II) examination.
- iv. However, above mentioned ratios may increase or decrease depending upon the organizational requirements.
- v. All candidates lying on the cut off score will be provisionally short listed for Tier-II and Trade Test as applicable.
- vi. It is to be noted that the schedule for Trade test will be available on DRDO website (<https://www.drdo.gov.in>) after declaration of Tier-II examination result.
- vii. **Exemption in Trade Test for DRDO apprentices.** Candidate who have successfully completed apprenticeship in DRDO within the last 2 years (from the crucial date of eligibility of CEPTAM-11 advt) are exempted from appearing in Trade Test.

Provisional Selection Criteria for Recruitment

Preliminary Document Scrutiny to assess the eligibility will be done before declaration of **Tier-II result**, based on the documents uploaded by the candidate during submission of online application. Preliminary Document Scrutiny will be done as per Tier II merit, till sufficient number of candidates are available for Trade test. **As per Tier II merit list, candidates found eligible after Preliminary Document Scrutiny and who qualify in Trade test will be provisionally selected according to post/category/sub-category of the candidate and number of vacancies available.**

4.4 Resolution of Tie Cases for Provisional Selection

In cases where more than one candidate secures same aggregate score in Part II of Tier-II examination, such tie cases will be resolved by applying following criteria, in the following order, one after another, till the tie is resolved.

For STA-B

- i. Normalised marks obtained in Tier-I examination.
- ii. Date of birth, older candidate being placed higher in merit list.
- iii. Alphabetical order in which the first names of the candidates appear in Merit list.

For Tech-A

- i. DRDO trained apprentices.
- ii. Normalised marks obtained in Tier-I examination.
- iii. Date of birth, older candidate placed higher in merit list.
- iv. Alphabetical order in which the first names of the candidates appear in Merit list.

4.5 Answer Keys

Respective Answer keys of the Computer Based Examination will be published on the DRDO website (<https://www.drdo.gov.in>) after both Tier-I & Tier-II tests. Candidates may submit online representations, if any, within 7 days of publication of the answer keys. Representations received through any other mode e.g. letter, application, email etc, will not be entertained. Representation regarding the Answer Keys will be scrutinized by experts before arriving at a final decision. Decision of the DRDO in this regard will be final.

4.6 Preliminary Document Scrutiny

- a) Candidates will be issued admit card for Tier-I and Tier-II examination without scrutiny of their eligibility. Therefore, candidates are advised to ensure that they meet all eligibility criteria, to avoid rejection at later stage of selection process. Candidates are hence required to upload all necessary documents during submission of online application.
- b) Candidates who are found eligible as per documents uploaded will only be considered for Tier-II merit.
- c) It may be noted that Preliminary Document Scrutiny will be done by CEPTAM as per merit till sufficient number of candidates are available for nominations. It is reiterated that Preliminary Document Scrutiny will not be done for all candidates.
- d) It may also be noted that CEPTAM may choose to scrutinized documents of additional candidates as per requirement.
- e) Candidates are advised to follow instructions/announcements appearing in DRDO website pertaining to outcome of preliminary document scrutiny in DRDO website.

4.7 Nomination for Posting to Labs/Estts/Units

Result of Tier-I, Tier-II and Trade Test examination will be published on DRDO website (<https://www.drdo.gov.in>).

Provisionally selected candidate(s) will be nominated to the concerned DRDO Lab/Estt/Unit on the basis of number of vacancies projected against the advertised post code by various DRDO Labs/Estts/Units. Nomination shall be on the basis of merit of the candidates and preference of posting to stations submitted by the candidates during application. However, DRDO reserves the right to nominate & post candidates to any place in India depending upon organisational requirements. After document verification, offer of appointment will be issued by concerned Lab/Estt/Unit **subject to candidate's satisfying all eligibility criteria** including **antecedents and character**.

4.8 Document Verification

Document verification of nominated candidates will be done by concerned DRDO Lab/Estt/Unit prior to issue of appointment letter. During the document verification, candidates will have to produce all their original documents, in prescribed format (as applicable) mentioned in **Section 5.6**, along with two sets of self-attested photocopies of original documents as indicated below, failing which the candidature of such candidate will be cancelled.

- a) Matriculation/High School Examination Certificate or Equivalent certificate as Proof for Date of Birth (the candidate's name and father's/mother's name mentioned in the application will also be verified with reference to the names mentioned in this certificate)
- b) Educational qualification certificate (as applicable) as proof of possessing the required educational qualification as on the crucial date of eligibility of CEPTAM-11 Advt., failing which the candidature of such candidate will be cancelled.
- c) SC/ST certificate should be issued by designated authority in the prescribed format and the particular community of the candidate should be included in the Presidential orders in relation to the concerned state (as per the format given in **Annexure I**), in order to claim benefits of reservation.
- d) OBC certificate should be issued by competent authority in the prescribed format with non-creamy layer certificate (**Annexure II**) and the caste/community of the candidate should be included in the Central lists of Other Backward Caste. OBC non-creamy layer certificate should be valid on crucial date of eligibility of CEPTAM-11 Advt.
- e) Persons with Benchmark Disabilities Certificate in required format, if applicable (**See Section 2.4.1**).
- f) EWS candidates are required to produce original valid Income & Asset Certificate (EWS Certificate) during Document Verification (as per the format given in **Annexure IV**) The certificate should be valid on crucial date of eligibility of CEPTAM-11 Advt.
- g) Relevant Certificate if seeking any age relaxation/reservation i.e. ESM, MSP etc., as applicable (**See Sections 2.4.2 & 2.4.3**).
- h) **Candidates serving in Govt., PSU, Autonomous organisations and Departmental candidates** may apply online directly duly informing their employer and obtain NOC through proper channel. Shortlisted candidates should produce NOC as per **Annexure-XI** from the employer during document verification, failing which their candidature will be cancelled.

Note Candidates should note that in case a communication is received by DRDO from their employer, withholding permission to the candidates applying for/appearing in the examination/shortlisted for Document verification or at the time of empanelment/appointment, their application/candidature will be liable to be rejected/ cancelled.

- i) Ex-Servicemen candidates who secure employment after applying for this Advt. should give self-declaration to the concerned employer about the details of application against this Advt. as soon as they join. The acknowledgement copy of this declaration along with NOC from the employer should be produced during document verification (**See Section 2.4.2**).
- j) A candidate claiming change in name after matriculation, on marriage or remarriage or divorce, etc, shall submit the following documents:
 - i. **In case of married women:** Attested photocopy of Husband's passport showing name of spouse or an attested copy of marriage certificate issued by the Registrar of Marriage or an Affidavit from husband and wife along with a joint photograph duly sworn before the Oath Commissioner;
 - ii. **In case of re-married women:** Divorce Deed/Death certificate as the case may be in respect of first spouse; and attested photocopy of present husband's passport showing name of spouse or an attested copy of marriage certificate issued by the Registrar of Marriage or an Affidavit from the husband and wife along with joint photograph duly sworn before the Oath Commissioner.
 - iii. **In case of divorced women:** Certified copy of Divorce Decree and Deed Poll/Affidavit duly sworn before the Oath Commissioner
 - iv. **In other circumstances for change of name for both male and female;** Deed Poll/Affidavit duly sworn before the Oath Commissioner and paper cuttings of two leading daily newspaper in original (One daily newspaper should be of the area of Candidate's permanent and present address or nearby area) and Gazette Notification.
- k) Any other document specified in the nomination letter.

Note

- i. Candidates are required to produce all relevant documents/ certificates in original at the time of document verification, failing which their candidature will be cancelled.
- ii. Candidates belonging to OBC-NCL/EWS should **submit a copy of Category Certificate which should be issued by competent authority (Annexure-II & Annexure-IV) and valid as on the crucial date of eligibility of this CEPTAM-11 advt.**
- iii. **It is reiterated that** after scrutiny of the certificates/documents of educational qualification/caste/category, etc., if any claim made in the application is not substantiated by certificates/documents at the time of document verification, candidature will be cancelled.

Section-5: Important Instructions for Candidates

5.1 Instructions

- a) Before applying, candidates are advised to carefully go through this **Advertisement, Frequently Asked Questions (FAQs)** and **How to Apply** available on DRDO website.
- b) Candidates are advised to note down the application number for future use.
- c) It is advised to candidates to take a printout of the application form and keep it with them. **No printed copy of application is required to be sent to CEPTAM.**
- d) Admit card would be available on DRDO website tentatively **2-3 days** before the examination, which is required to be downloaded and printed for appearing in examination. Admit card shall be carried by the candidate for entry to examination venue. Admit card shall be carried by candidate for entry to examination hall. Admit card for examination will **NOT** be sent by CEPTAM by post.
- e) Recently updated Identity proof (ID), (**e.g. Aadhaar, Passport, Voter ID, PAN, Driving License or photo bearing Govt. issued I.D. card**) must be carried in original by candidate during the examination, document verification and whenever required.
- f) Candidates seeking reservation/relaxation benefits applicable for SC/ST/OBC-NCL/EWS/ESM/ MSP/PwBD/ Departmental Candidates with three years continuous service in Central Government/Widows/Divorced Women/Women Judicially Separated from their husbands who are not remarried etc. must ensure that they are entitled to such reservation/relaxation as per extant Govt. of India rules and are in possession of relevant certificate(s).
- g) Candidates must bring two passport size recent colour photographs; admit card & preferably same Photo ID's in (as mentioned in application form) in original at examination centre. If **Photo ID** does not have date of birth printed on it,

then candidate must carry an additional original document (e.g. Matriculation Certificate, Marksheet issued only by CBSE/ICSE/State Boards etc.) **in proof of their date of birth**. Candidate must ensure that their date of birth mentioned in the application matches with the valid ID proof, failing which, the candidate will not be allowed to appear in the Computer Based Test (CBT).

- h) Application will be accepted through **ONLINE** mode only.
- i) To familiarize with CBT process, candidates are advised to go through the mock test which will be available on website, tentatively 10 days prior to examination.
- j) Candidates will be required to provide biometric attendance & will be subject to frisking by HHMD (Hand Held Metal Detector) at examination centres.
- k) **Contact details provided by candidates, such as e-mail and mobile number must be active throughout the recruitment process. Correspondence & permanent address must be correct and complete.**
- l) **Prohibited Items:** Electronic gadgets like Mobile phones, Bluetooth devices, pen drive, laptops, camera, calculators, any other communication devices, wrist watches/fitness band, pen/pencil, debit/credit card, ornaments & jewellery (ring/chain/loket etc.), water bottle, wallets/purses, belts, shoes, metallic wears etc. and carrying any fire arms/weapons, objectionable items are strictly **NOT allowed** inside the exam hall.
- m) Cloak room arrangement for safe keeping of belongings may not be available at the exam venues. Therefore, candidates are advised not to bring any valuables/banned items including mobile phones etc. to the examination venue.
- n) Candidates may note that particulars provided by them in the online application will be considered as final after closing date of correction window.
- o) In case of fake/fabricated application/registration by misusing any name/photo of dignitaries/celebrity, such candidate will be held responsible for the same and liable for suitable legal action under Cyber/IT act.
- p) **No Travelling Allowances** is admissible to any candidates for appearing in the Examination/Trade Test/Document Verification.
- q) **Candidates are advised to visit only official website of DRDO (<https://www.drdo.gov.in>) for any information & updates and be very cautious about fake websites, news, messages and job racketeers.**
- r) **Important: Caste/category status as on the crucial date of eligibility of CEPTAM-11 Advt.** shall only be considered for reservation and related benefits as per eligibility. Any change in this status thereafter, shall not be entertained. Candidates are advised to ensure that they belong to the community (sub-caste)/category indicated in their application form and must substantiate this claim by uploading a valid certificate from the competent authority during submission of online application.
- s) DRDO has the right to withdraw or modify the advertisement/recruitment process at any stage.

Note

- i. Candidates should ensure that they fulfil all the eligibility criteria for the post they are applying. Their candidature at all stages of the selection process will be purely provisional, subject to fulfilling prescribed eligibility criteria. If, on verification, at any stage during or after the selection process, it is found that, they do not fulfil any of the eligibility criteria, their candidature/appointment will be cancelled without prior notice, and no representation in this regard will be entertained under any circumstances.
- ii. Provisional short listing/selection at any stage of the process or success in the examination confers no right of appointment, unless the DRDO is satisfied, after such enquiry as may be considered necessary, that the candidate is suitable in all respects for appointment to the service/post.
- iii. The decision of DRDO in all matters related to eligibility, acceptance or rejection of the applications, mode of selection, conduct of examination(s), allotment of examination centres and nomination of provisionally shortlisted candidates to a specific lab/city will be final & binding on the candidates and no correspondence will be entertained in this regard.

5.2 Public Disclosure of Scores and Ranking of Candidates

In accordance with the directions issued by DOPT vide its O.M. No.39020/1/2016-Estt. (B) Dated 21.06.2016, after declaration of result, DRDO will publish the scores/rankings of the qualified but not nominated candidates on the website in descending order of ranking. Accordingly, following details of the candidates will be made available on the website: (i) Name (ii) Father's name (iii) Date of Birth (iv) Category & sub category (v) Gender (vi) Educational qualifications (vii) Total marks obtained in the qualifying examination (viii) Rank in merit (ix) Correspondence address (x) E-mail. However, at the time of filling up of application form, the candidate may exercise the option to opt out of public disclosure of the above details.

5.3 Action against Candidates Found Guilty of Misconduct

Misrepresentation, hiding or falsification of facts detected at any stage of the selection process will result in cancellation of candidature, without any notice, and no correspondence in this regard will be entertained. Candidates are warned that their candidature will be summarily cancelled at any stage of the recruitment, if found to have indulged in any of the following:

- a) Incidents of unfair means or offences. Any report of unfair means or offences shall be dealt as per Chapter VI, VII, VIII of Public Examination (Prevention of Unfair Means) Rules, 2024.
- b) In possession of any prohibited item(s) as mentioned in Section 5.1 (I) within the premises of the examination centres.
- c) Involved in malpractices or using unfair means in the examination or involvement in any form with any plan/attempt to gain unauthorized access to or cause leakage of any question paper of CEPTAM-11 recruitment.
- d) Submitting fabricated documents or documents which have been tampered with.
- e) Making statements which are incorrect or false or suppressing material information.
- f) Impersonation.
- g) Resorting to any other irregular or improper means in connection with his/her candidature for the examination.
- h) Misconduct/Misbehaviour in any manner in the examination hall, with the invigilators, exam duty officials or DRDO representatives.
- i) Canvassing in any form or attempting to cause disruption of examination.
- j) Carrying any fire arms/weapons, objectionable items in to the examinations hall or during Trade Test/Document Verification etc.
- k) Sharing examination terminal through remote desktop software/Apps/LAN/WAN, etc.
- l) Attempt to hack or manipulate examination servers, data and examination systems at any point before, during or after the Examination.
- m) Damaging Examination related infrastructure/equipments.

Note The defaulter candidate may be debarred permanently or for a specified period from future recruitments. Canvassing in any form will lead to disqualification. In addition to that, CEPTAM reserves the right to initiate legal action or lodge FIR against such candidates. Candidature can also be cancelled at any stage of the recruitment on any ground which the organisation considers to be the sufficient cause for such cancellation of candidature.

5.4 Caution & Legal Jurisdiction

Candidates are advised not to be entrapped by fraudulent recruitment advertisements and job offers being made by some unscrupulous elements by wrongly using DRDO name/logo. The official website of DRDO is www.drdo.gov.in which may be followed by the candidates for relevant information/notices etc.

Any dispute in regard to CEPTAM-11 recruitment cycle will be subject to the courts/tribunals having jurisdiction over Delhi only.

5.5 Abbreviations

CAT= Category, CBT= Computer Based Test, CPC= Central Pay Commission, CSD= Canteen Store Department, EQR= Educational Qualification Requirement, ESM= Ex-Serviceman, EWS= Economically Weaker Section, Id= Identification with photo, MSP= Meritorious Sports Person, NOC= No Objection Certificate, NCL= Non-creamy layer, OBC= Other Backward Class, PSU= Public Sector Undertaking, PwBD= Person with Benchmark Disability, SC= Scheduled Caste, ST= Scheduled Tribe, UR= Unreserved.

5.6 All relevant forms/formats are also available on DRDO website <https://www.drdo.gov.in>

S.No.	Nomenclature	Annexure
a.	The format of certificate to be produced by SC & ST candidates applying for appointment to posts under the government of India	Annexure-I
b.	The format of certificate to be produced by Other Backward classes (NCL) candidates applying for appointment to posts under the government of India	Annexure-II
c.	The format of Declaration/Undertaking to be submitted by Other Backward Class candidates	Annexure-III
d.	The format of Income and Asset certificate to be produced by Economically Weaker Section (EWS)	Annexure-IV
e.	Form V Disability Certificate (In case of single disability)	Annexure-V
f.	Form VI Disability Certificate (In case of multiple disabilities)	Annexure-VI
g.	Form VII UDID card	Annexure-VII
h.	Certificate for recommendation of Scribe and/or Compensatory Time for persons with disabilities and have limitation in writing	Annexure-VIII
i.	Letter of undertaking by the persons with disabilities as defined under Section 2 (s) of the RPwD Act, 2016 using the services of scribe	Annexure-IX
j.	Undertaking to be given by the Ex-Servicemen (ESM) Candidates	Annexure-X(A)
k.	The format of Certificate to be submitted by Ex-Servicemen Personnel regarding their employment from their Commanding Officer	Annexure-X(B)
l.	The format of certificate to be submitted by Central Govt Civilian Employees/Departmental candidates seeking age relaxation	Annexure-XI
m.	List of Games/Sports of meritorious sportspersons (No. DOPT-1720781414772)	Annexure-XII
n.	The format of Certificate to meritorious sportsperson for International/National/Inter-University/Education of the State/Khelo India competition	Annexure-XIII (A-E)

CONTACT US

- **Help Desk No:022-61087530 between Monday to Friday (During 10 am to 5 pm)**
- **Help Desk Tab in Online Application Portal**

Annexure-I

(The format of certificate to be produced by Scheduled Caste & Scheduled Tribe candidates applying for appointment to posts under the Government of India)

A Candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his claim an attested/certified copy of a certificate in the form given below, from the District Officer or the Sub-Divisional officer or any other officer as indicated below of the District in which his parents (or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education. Wherever photograph is an integral part of the certificate, the Commission would accept only attested photocopies of such certificates and not any other attested or true copy.

This is to certify that Shri/Shrimati/Kumari* _____ son/daughter of _____ village/town/*in District/Division* _____ of the State/Union Territory*

_____ belongs to the Caste/Tribes _____ which is recognized as a Scheduled Castes/Scheduled Tribes* under:-

The Constitution (Scheduled Castes) order, 1950

The Constitution (Scheduled Tribes) order, 1950

The Constitution (Scheduled Castes) Union Territories order, 1951*

The Constitution (Scheduled Tribes) Union Territories Order, 1951*

As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) order, 1956, the Bombay Reorganization Act, 1960 & the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act 1970, the North Eastern Area (Reorganization) Act 1971 and the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976.

The Constitution (Dadra and Nagar Haveli) Scheduled Castes order 1962

The Constitution (Dadra and Nagar Haveli) Scheduled Tribes order 1962 @

The Constitution (Pondicherry) Scheduled Castes Order 1964@

The Constitution (Scheduled Tribes) (Uttar Pradesh) order, 1967@

The Constitution (Goa, Daman & Diu) Scheduled Castes order, 1968@

The Constitution (Goa, Daman & Diu) Scheduled Tribes order, 1968@

The Constitution (Nagaland) Scheduled Tribes Order, 1970@

The Constitution (Sikkim) Scheduled Caste Order 1978@

The Constitution (Sikkim) Scheduled Tribes Order 1978@

The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989@

The Constitution (Jammu & Kashmir) Scheduled Caste Order 1956@

The Constitution (SC) orders (Amendment) Act, 1990@

The Constitution (ST) orders (Amendment) Ordinance 1991@

The Constitution (ST) orders (Second Amendment) Act 991@

The Constitution (ST) orders (Amendment) Ordinance 1996

The Scheduled Caste and Scheduled Tribes Orders (Amendment) Act, 2002

The Constitution (Scheduled Caste) orders (Amendment) Act, 2002

The Constitution (Scheduled Caste and Scheduled Tribes) orders (Amendment) Act, 2002

The Constitution (Scheduled Caste) orders (Amendment) Act, 2007.

% 2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This Certificate is issued on the basis of the Scheduled Castes/ Scheduled Tribes certificate issued to Shri/Shrimati _____ Father/ mother Sh./Smt. _____ of village _____ Distt. _____ Division* _____ of the State/Union Territory* _____ who belong to the _____ Caste/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union/Territory* issued by _____ dated _____.

%3 Sh./Smt./Kumari and /or* his /her family ordinarily reside(s) in village/town* _____ of _____ District/Division* _____ of the State/Union Territory of _____.

Place _____

Signature _____

Date _____

** Designation _____

(with seal of office)

* Please delete the words which are not applicable

@ Please quote specific presidential order

% Delete the paragraph which is not applicable

NOTE: The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

**List of authorities empowered to issue Caste /Tribe Certificates:

(i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/ Ist Class Stipendiary Magistrate /Sub-Divisional Magistrate/Presidency Magistrate/Extra-Asst Commissioner/ Taluka Magistrate / Executive Magistrate.

(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.

(iii) Revenue Officers not below the rank of Tehsildar.

(iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

NOTE: ST candidates belonging to Tamil Nadu state should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

Annexure-II

(Format of certificate to be produced by Other Backward Classes (NCL) candidates applying for appointment to posts under the government of India.)

(G-1 Dept of per. & Trg. OM NO 36033/28/94-Estt. (Res), dated 2-7-1997)

This is to certify that Shri/Smt./Km.* _____ Son/daughter/wife of Sh./Smt.* _____ of village/town _____ District/Division _____ in the _____ state belongs to the _____ community which is recognized as a backward class under:

- i) Resolution No. 12011/68/93-BCC dated the 10th September, 1993, published in the Gazette of India Extraordinary- Part I, Section I, No.186 dated 13th September, 1993.
- ii) Resolution No. 12011/9/94-BCC, dated 19.10.1994 published in Gazette of India extraordinary Part I Section I No. 163, dated 20th October 1994
- iii) Resolution No. 12011/7/95-BCC, dated the 24th May 1995 published in the Gazette of India extraordinary Part I Section I No. 88, dated 25th May, 1995.
- iv) Resolution No. 12011/96/94-BCC dated 9th March, 1996
- v) Resolution No. 12011/44/96-BCC, dated the 6th December, 1996 published in the Gazette of India extraordinary Part I Section I No. 210, dated the 11th December 1996.
- vi) Resolution No. 12011/13/97-BCC dated 3rd December, 1997
- vii) Resolution No. 12011/99/94-BCC dated 11th December, 1997
- viii) Resolution No. 12011/68/98-BCC dated 27th October, 1999
- ix) Resolution No. 12011/88/98-BCC, dated the 6th December, 1999 published in the Gazette of India extraordinary Part- I Section I No. 270 dated 6th December 1999
- x) Resolution No. 12011/36/99-BCC, dated 4th April, 2000 published in the Gazette of India extraordinary Part- I Section I No.71 dated 4th April 2000.
- xi) Resolution No. 12011/44/99-BCC, dated 21.9.2000 published in the Gazette of India extraordinary Part- I Section I No. 210 dated 21.09.2000.
- xii) Resolution No. 12015/9/2000-BCC dated 06/09/2001
- xiii) Resolution No. 12011/1/2001-BCC dated 19/06/2003
- xiv) Resolution No. 12011/4/2002-BCC dated 13/01/2004
- xv) Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section No. 210 dated 16/01/2006.
- xvi) Resolution No. 12011/14/2004-BCC dated 12/03/2007 published in the Gazette of India Extraordinary Part I Section No. 67 dated 12/03/2007.
- xvii) Resolution No. 12015/4/2007-BCC dated 18/08/2010
- xviii) Resolution No. 12015/13/2010-BCC dated 08/12/2011

Shri/Smt/Km _____ and/or his/ her family ordinarily reside(s) in the _____ District/ Division of the _____ State. This is also to certify that he/she **does not belong to the persons/sections (Creamy Layer)** mentioned in Column 3 of the Schedule to the Government of India. Department of Personnel and Training O.M. No. 36012/22/93-Estt. (SCT) dated 08/09/1993. and modified vide Government of India, Department of Personnel & Training OM No. 36033/3/2004- Estt(Res) dated 14/10/2008 or the latest notification of the Government of India.

Dated:

District Magistrate/ Deputy Commissioner/ Competent Authority Seal

***Strike out whichever is not applicable**

Note: (a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the people act 1950, (b) The authorities competent to issue caste certificates are indicated below:

(i) District Magistrate/additional Magistrate /Collector/Deputy Commissioner/additional deputy Commissioner/Deputy Collector/first Class Stipendiary Magistrate/Sub-Divisional Magistrate/Taluka Magistrate /Executive Magistrate /Extra Assistant Commissioner (not below the rank of First Class Stipendiary Magistrate) (ii) Chief Presidency Magistrate /additional Chief Presidency Magistrate /Presidency Magistrate (iii) Revenue Officer not below the rank of Tehsildar; and (iv) Sub Divisional Officer of the area where the candidate and/or his family resides.

**Form of Declaration/Undertaking to be submitted by OBC candidate
(In addition to the community certificate)**

"I, _____ Son/Daughter of Shri _____ resident of village/town/city
_____ district _____ State _____ hereby declare that I
belong to the _____ community which is recognized as a backward class by the
Government of India for purpose of reservation in services as per orders contained in
Department of Personnel and Training Office Memorandum No. 36012/22/93-Estt. (SCT) dated
08/09/1993. It is also declared that **I do not belong to persons/sections (Creamy Layer)**
mentioned in Column 3 of the Schedule to the above referred Office Memorandum dated
08/09/1993 and its subsequent revision through O.M.No.36033/1/2013 and 13/09/2017."

Place:

Signature of Candidate:

Date:

Name of Candidate:

Registration No.:

Correspondence Address:

Mobile No.:

Annexure-IV**Format of Income & Asset Certificate to be Produced by Economically Weaker Sections**

Government of _____

(Name & Address of the authority issuing the certificate)

Certificate No. _____

Date _____

VALID FOR THE YEAR _____

1. This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of _____ permanent resident of _____ Village/Street _____ Post Office _____ District _____ in the State/Union Territory _____ Pin Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her family** is below Rs. 8 Lakh (Rupees Eight Lakh only) for the financial year _____ His/her family does not won or possess any of the following assets***:

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities

2. Shri/Smt./Kumari _____ belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

Passport size
attested
photograph of the
applicant

Signature with seal of Office _____
Name _____
Designation _____

*Income covered all sources i.e. salary, agriculture, business, profession etc.

**The terms 'Family' for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

***The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

Note : The authority competent to issue cast certificates are indicated below:

- a) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/1st Class Stipendiary magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner
- b) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate.
- c) Revenue Officer not below the rank of Tahsildar and
- d) Sub-Divisional Officer of the area where the candidate and / or his family normally resides.

Annexure-V

Form V Disability Certificate
(In case of Single Disability)
(Name and Address of the Medical Authority issuing the Certificate)

Recent passport size attested photograph (Showing face only) of the person with disability
--

Certificate/UDID No. _____

Date: _____

This is to certify that I/we have carefully examined Shri./Smt./Kum. _____

Son/Wife/Daughter/Care of Shri./Smt. _____ Date of Birth (DD/MM/YY)

_____ Age _____ years, male/female _____ Registration No.

_____ Resident of _____, whose photograph

is affixed above, and I am/we are satisfied that:

(A) He/she is a case of (Any of the following disabilities):

- i. Locomotor disability
- ii. Muscular Dystrophy
- iii. Leprosy Cured
- iv. Dwarfism
- v. Cerebral Palsy
- vi. Acid Attack Victim
- vii. Low Vision
- viii. Blindness
- ix. Hearing Impairment
- x. Speech and Language Disabilities
- xi. Autism Spectrum Disorder
- xii. Mental Illness
- xiii. Chronic Neurological Conditions
- xiv. Multiple Sclerosis
- xv. Parkinson's Diseases
- xvi. Haemophilia
- xvii. Thalassemia
- xviii. Sickle Cell Disease

(B) Name of affected body part: _____

(C) The diagnosis in his/her case is _____

(D) He/she has _____ % (in figure) _____ percent (in words) disability and the nature of assessing the extent of specified disability in a person included under the Rights of Persons with Disabilities Act, 2016 notified by Government of India vide <Notification No> dated _____.

Signature/thumb impression of the Person with Disability:

Signature of notified Medical Authority Member(s)

Signature:

Name and Address of Medical Authority Issuing the Certificate

Logo of Government of India	Logo of Department of Empowerment of Persons with Disabilities, GoI	Logo of Respective State or Union Territory
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Annexure-VI

Form VI Disability Certificate (In case of multiple disabilities) (Name and Address of the Medical Authority Issuing the Certificate)

Recent passport
size attested
photograph
(Showing face only)
of the person with
disability

Certificate/UDID No.

Date of Issue:

This is to certify that we have carefully examined Shri./Smt./Kum. _____
Son/Wife/Daughter/Care of Shri./Smt. _____ Date of Birth (DD/MM/YY)
_____ Age _____ years, Gender _____, Registration No. _____
Resident of _____, whose photograph is affixed above, and am
satisfied that:

- A) He/she is a case of **Multiple Disability**. His/her extent of physical impairments/disabilities have been evaluated as per guidelines for the purpose of assessing the extent of specified disability in a person included under the Rights of Persons with Disabilities Act, 2016 notified by Government of India vide <Notification No> dated _____ for the disabilities below:

S. No.	Disability	Name of Affected body part	Diagnosis	Disability Percentage
1.	Locomotor Disability			
2.	Muscular Dystrophy			
3.	Leprosy Cured			
4.	Dwarfism			
5.	Cerebral Palsy			
6.	Acid attack Victim			
7.	Low Vision			
8.	Blindness			
9.	Hearing Impairment			
10.	Speech and Language disability			
11.	Intellectual Disability			

12.	Specific Learning Disability			
13.	Autism Spectrum Disorder			
14.	Mental illness			
15.	Chronic Neurological Condition			
16.	Multiple Sclerosis			
17.	Parkinson's Disease			
18.	Haemophilia			
19.	Thalassemia			
20.	Sickle Cell Disease			

(Note: Only the disabilities diagnosed will be listed)

(B) He/She has _____% (in figure)_____ percent (In words) overall disability and the nature of certificate is (permanent/temporary) and valid till date _____.

Signature/thumb impression of the Person with Disability:

Signature of notified Medical Authority Members:

Signature:

Name and Address of Medical Authority Issuing the Certificate

[See rule 18(1)]

UNIQUE DISABILITY ID
Government of India

Name: Mr. Rajesh Kumar

Address: 123, Main Street, New Delhi, India

Date of Birth: 15/08/1985

Valid

Issued by: Ministry of Social Justice and Empowerment, Government of India

Fold here to see real card preview

UNIQUE DISABILITY ID
Government of India

Personal Details

Name: _____

Date of Birth: _____

Gender: _____

Address: _____

UDID Number: _____

Photo: _____

Signature: _____

Date: _____

Fold here to see real card preview

UNIQUE DISABILITY ID
Government of India

State ID: 1234567890
National ID: 9876543210

Address of the Card Issuing Authority

[Fold here to see final card preview](#)

[illegible]

Logo of Government of India	Logo of Department of Empowerment of Persons with Disabilities, GoI	Logo of Respective State or Union Territory
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Department of Empowerment of Persons with Disabilities,
Ministry of Social Justice and Empowerment, Government of India

Annexure-VIII

Certificate for recommendation of Scribe and/or Compensatory Time for persons with disabilities as defined under Section 2 (s) of the RPwD Act, 2016 and have limitation in writing as specified in the Guidelines.

This is to verify that, we have examined Mr/Ms/Mrs _____ (name of candidate), S/o / D/o _____ a resident of _____ (Vill/PO/PS/District/State), aged _____ yrs, a person with _____ (nature of disability/condition), and to state that he/she has limitation which hampers his/her writing capability owing to his/her above condition. He/she requires support of scribe for writing the examination.

2. The above candidate uses aids and assistive device such as prosthetics & orthotics, hearing aid (name to be specified) which is/are essential for the candidate to appear at the examination with the assistance of scribe.

3. This certificate is issued only for the purpose of appearing in written examinations conducted by examining Bodies and is valid up to _____ (it is valid for maximum period of one year or less as may be certified by the medical authority)

Signature of medical authority

Name of Government Hospital/Health Care Centre with Seal

Place:

Date:

Annexure-IX

Letter of undertaking by the persons with disabilities as defined under Section 2 (s) of the RPwD Act, 2016 using the services of scribe during written examinations conducted by various authorities as specified in the Guidelines.

I _____, a candidate with _____ (nature of the disability/condition) appearing for the _____ (name of the examination) bearing Roll No. _____ at _____ (name of the centre) in the District _____, _____ (name of the State). My qualification is _____.

2. I do hereby state that _____ (name of the scribe) will provide the service of scribe for the undersigned for taking the aforementioned examination. I further declare that there is no conflict of interest of any kind that may affect the impartiality of the examination.

3. I do hereby undertake that his/her qualification is _____. In case, subsequently it is found that his/her qualification is not as declared by the undersigned and is beyond the specified qualification for examination as mentioned in the extant Guidelines. I shall forfeit my right to the post/position/academic seat I am competing for and claims relating thereto.

(Signature of the candidate)

(counter - signature by the parent/guardian, if the candidate is minor)

Place:

Date:

Undertaking to be given by the Ex-Servicemen Candidates

I _____ bearing Roll No _____ appearing for the Document Verification of the _____ Examination, 20 _____,

I undertake that, if selected on the basis of recruitment/ examination to which the application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the Appointing Authority that I have been duly released/retired/ discharged from the Armed Forces and that I am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex-Servicemen (Reemployed in Central Civil Services and posts rules, 1979, as mentioned from time to time).

I also understand that I shall not be eligible to be appointed to a vacancy reserved for Ex-S in regard to the recruitment covered by this examination, if I have at any time prior to such appointment, secured any employment on the civil side (including Public Sector Undertakings, Autonomous Bodies/Statutory Bodies, Nationalized Banks, etc.) by availing of the concession of reservation of vacancies admissible to Ex-S.

I further furnish the following information:

- a) Date of appointment in Armed Forces : _____
- b) My last Unit/Corps : _____
- c) Length of Service in Armed Forces : _____
- d) Date of discharge : _____
- e) If serving, the date of discharge shall be within one year from the date of publication of CEPTAM-11 Advertisement.

Place:

(Signature of the Candidate)

Date:

Name:

Rank:

Format of Certificate to be submitted by Ex-Servicemen Personnel regarding their employment from their commanding officer

1. It is informed that Shri/Smt/Kumari _____ working as _____ (Rank) in _____ unit/office has applied for the post of _____ against CEPTAM-11 Advertisement dated _____.

2. I, hereby, with the information available, certify in respect of Shri/Smt/Kumari _____ Number _____, working as _____ (Rank) as follows:

a) He /she will be completing/has completed/has completed period of engagement of _____ years (in words _____) for acquiring Ex-servicemen status, subject to fulfillment of other conditions on _____ (date).

b) He/she complete _____ years of service (in words _____) on the date of issue of this certificate and _____ years (in words _____) at the discharge from Army/Airforce/Navy service.

c) He/she is likely to complete his/her engagement and discharge from service on the _____ (date in DD/MM/YYYY format).

d) He/she will be release on selection to the post.

Place:

Signature:.....

Date:

Commanding Officer Name:

Designation/Appointment/Unit:

Office Seal

Annexure-XI

**FORMAT OF CERTIFICATE TO BE SUBMITTED BY CENTRAL GOVERNMENT CIVILIAN
EMPLOYEES/DEPARTMENTAL CANDIDATES SEEKING AGE-RELAXATION**

(To be filled by the Head of the Office or Department in which the candidate is working)

It is certified that *Shri/Smt./Km._____ is a Central Government Civilian employee and is holding the post of _____ in the pay scale of Rs. _____ with 3 years regular service in the grade as on crucial date of eligibility of CEPTAM-11 Advertisement.

There is no objection to his/her appearing for Examination 20____.

Signature _____

Name _____

Office Seal

Place

Date:

(*Please delete the words which are not applicable)

Annexure-XII

List of Games/Sports of meritorious sportspersons (No. DOPT-1720781414772)

No.	Name of Sport	No.	Name of Sport	No.	Name of Sport	No.	Name of Sport
1.	Archery	18.	Equestrian	35.	Motor Sports	53.	Taekwondo
2.	Atheletics	19.	Fencing	36.	Net Ball	54.	Tennis-Koit
3.	Atya-Patya	20.	Football	37.	Para Sports (for sports discipline included in para Olympics and Para Asian Games)	55.	Tennis
4.	Badminton	21.	Golf	38.	Pencak Silat	56.	Tennis Bowling
5.	Ball-Badminton	22.	Gymnastics	39.	Polo	57.	Triathlon
6.	Baseball	23.	Handball	40.	Powerlifting	58.	Tug-of-war
7.	Basket Ball	24.	Hockey	41.	Shooting	59.	Volleyball
8.	Billiards & Snookers	25.	Ice-Hockey	42.	Shooting Ball	60.	Weightlifting
9.	Body-Building	26.	Ice-Skating	43.	Roll Ball	61.	Wushu
10.	Boxing	27.	Ice-Skiing	44.	Roller Skating	62.	Wrestling
11.	Bridge	28.	Judo	45.	Rowing	63.	Yachting
12.	Carrom	29.	Kabaddi	46.	Rugby	64.	Tennis Ball Cricket
13.	Chess	30.	Karate	47.	Sepak Takraw	65.	Yogasan
14.	Cricket	31.	Kayaking & Canoeing	48.	Soft Ball		
15.	Cycling	32.	Kho-Kho	50.	Soft Tennis		
16.	Cycle Polo	33.	Kudo	51.	Squash		
17.	Deaf Sports	34.	Mallakhamb	52.	Table Tennis		

Annexure-XIII (A)

(For representing India in an International Competition in one of the recognized Games/Sports)

NATIONAL FEDERATION/NATIONAL ASSOCIATION OF _____

Certificate to meritorious sportsmen for employment to Group C & D

Service under the Central Government

Certified that Sh./Smt./Kumar _____ son/daughter/wife of Shri _____
resident of _____ (complete address) represented the country in the
game/event of _____ in _____
competition/Tournament held at _____ from _____
to _____.

The position obtained by the individual/team in the above said Competition/Tournament was _____.

The Certificate is being given on the basis of record available in the office of State Association of _____.

Place _____

Date _____

Signature _____

Name _____

Designation _____

Name of the Federation/National Association _____

Address _____

Seal _____

Note: This Certificate will be valid only when signed personally by the Secretary, National Federation/National Association

(Annexure B of the Department of Personnel and Administrative Reforms O.M. No. 14015/1/78-Estt (D) dated 4th August, 1980)

Annexure- XIII (B)

(For representing a State of India in a National Competition in one of the recognized Games/Sports)

STATE ASSOCIATION OF _____ IN THE GAME _____ OF _____

Certificate to meritorious sportsmen for employment to Group C & D

Service under the Central Government

Certified that Sh./Smt./Kumar _____ son/daughter/wife of Shri _____ and resident of _____ (complete address) represented the State of _____ in the game/event of _____ in the National competition/Tournament held at _____ from _____ to _____.

The position obtained by the individual/team in the above said Competition/Tournament was _____.

The Certificate is being given on the basis of record available in the office of State Association of _____.

Place _____

Date _____

Signature _____

Name _____

Designation _____

Name of the State Association _____

Address _____

Seal _____

Note: This Certificate will be valid only when signed personally by the Secretary of the State Association.

(Annexure B of the Department of Personnel and Administrative Reforms O.M. No. 14015/1/78-Estt (D) dated 4th August, 1980)

Annexure- XIII (C)

(For representing a University in the Inter-University Competition in one of the recognized Games/Sports)

UNIVERSITY OF _____
Certificate to meritorious sportsmen for employment to Group C & D
Service under the Central Government

Certified that Sh./Smt./Kumari _____ son/daughter/wife of Shri _____ and
resident of _____ (complete address) student of _____
represented the University of _____ in the game/event of _____
in the Inter-University competition/Tournament held at _____
from _____ to _____.

The position obtained by the individual/team in the above said Competition/Tournament was _____.

The Certificate is being given on the basis of record available in the office of Dean of Sports or
Officer in overall charge of sports in the University of _____.

Place _____
Date _____

Signature _____
Name _____
Designation _____
Name of the University _____
Address _____
Seal _____

Note: This Certificate will be valid only when signed personally by Dean/Director or other officer in overall charge of sports in the University of _____

(Annexure B of the Department of Personnel and Administrative Reforms O.M. No. 14015/1/78-Estt (D) dated 4th August, 1980)

Annexure- XIII (D)

DIRECTORATE OF PUBLIC INSTRUCTIONS/EDUCATION OF THE STATE OF _____
Certificate to meritorious sportsmen for employment to Group C & D
Service under the Central Government

Certified that Shri/Kumari _____ son/daughter of Shri _____ resident of _____ (complete address) student of _____ represented the _____ State School Team in the game/event of _____ in the National Games for schools held at _____ from _____ to _____.

The position obtained by the individual/team in the above said Competition/Tournament was _____.

The Certificate is being given on the basis of record available in the office of Directorate of Public Instruction/education of _____.

Place _____
Date _____

Signature _____
Name _____

Designation _____

Address _____

Seal _____

Note: This Certificate will be valid only when signed personally by Director or Additional/Joint or Deputy Director in overall charge of sports/games/for Schools in the Directorate of Public instruction/Education of the State.

(Annexure B of the Department of Personnel and Administrative Reforms O.M. No. 14015/1/78-Estt (D) dated 4th August, 1980)

Annexure- XIII (E)

(For representing in Khelo India University Games/Khelo India Youth Games/ Khelo India winter Games/Khelo India Para Games)

Certificate to meritorious sportsmen for employment to Group C
Service under the Central Government

Certified that Shri/Smt./Kumari _____ son/Wife/daughter of Shri _____ resident of _____ (complete address) student of _____ represented the University/Institute/School of _____ in the game/event of _____ in Khelo India University Games/Khelo India Winter Games/Khelo India Para Games held at _____ from _____ to _____.

The position obtained by the individual/team in the above said competition/tournament was _____.

The Certificate is being given on the basis of records available in this office.

Place _____
Date _____

Signature _____
Name _____
Designation _____
Address _____
Seal _____

Note: This Certificate will be valid only when signed personally by Officer designated/officer in charge from Sports authority of India for Khelo India University/Khelo India Youth games/Khelo India Winter Games/Khelo India Para Games.

(Annexure of the Department of Personnel and Training's O.M. No. 14034/1/2020-Pers.Policy (D) Pt.Vol.II dated 4th March, 2024)